

# AGENDA

## POLICY AND RESOURCES COMMITTEE MEETING

Date: Wednesday, 14 December 2022

Time: 7.00 pm

Venue: The Sapling Room, The Appleyard, Avenue of Remembrance, Sittingbourne, Kent, ME10 4DE\*

Membership:

Councillors Mike Baldock (Chair), Monique Bonney (Vice-Chair), Lloyd Bowen, Derek Carnell, Mike Dendor, Tim Gibson, Mike Henderson, Alan Horton, Julian Saunders, David Simmons, Bill Tatton, Roger Truelove, Tim Valentine, Mike Whiting and Corrie Woodford.

Quorum = 5

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Pages

### Information about this meeting

\*Members of the press and public can listen to this meeting live. Details of how to join the meeting will be added to the website by 12 December 2022.

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- (c) Anyone who requires assistance in evacuating the building should make officers aware of any special needs so that suitable arrangements may be made in the event of an emergency.

2. Apologies for Absence

3. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves, their families or friends.

The Chair will ask Members if they have any disclosable pecuniary interests (DPIs) or disclosable non-pecuniary interests (DNPis) to declare in respect of items on the agenda. Members with a DPI in an item must leave the room for that item and may not participate in the debate or vote.

Aside from disclosable interests, where a fair-minded and informed observer would think there was a real possibility that a Member might be biased or predetermined on an item, the Member should declare this and leave the room while that item is considered.

Members who are in any doubt about interests, bias or predetermination should contact the monitoring officer for advice prior to the meeting.

4. Minutes

To approve the [Minutes](#) of the meeting held on 30 November 2022 (Minute Nos. TBC) as a correct record.

**Part A report for Recommendation to Council**

5. Council Tax Support Scheme 5 - 36

**Part B Reports for Decision by the Policy and Resources Committee**

6. 34 hour working week 37 - 42
7. Q2 Budget Monitoring Report 43 - 54
8. Performance Monitoring - 2022/23 Half-year 55 - 64

This item was deferred from the Policy and Resources Committee on 30 November 2022.

9. Coronation of King Charles III 65 - 68

10. Recommendations from the Swale Joint Transportation Board meeting held on 5 December 2022

To-follow.

11. Forward Decisions Plan

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## **Issued on Tuesday, 6 December 2022**

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**Chief Executive, Swale Borough Council,  
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**